

LEADER - Person Specification

		Desirable/ Essential	Evidence provided
Qualifications or Experience in the fields of:	Education, Health, Social Work, Community Work – or with considerable experience in this field	Essential	A
Skills & abilities	<ul style="list-style-type: none"> • Ability to motivate groups and individuals in groups • Good communication skills including verbal and written • Good listening skills • Facilitation skills • Organisation skills • Ability to manage the centre staff, and provide support and supervision to staff and volunteers • Good IT skills (familiar with MS Office) 	<p>Essential</p> <p>Essential</p> <p>Essential</p> <p>Essential</p> <p>Essential</p> <p>Essential</p>	<p>A&I</p> <p>A&I</p> <p>A&I</p> <p>A&I</p> <p>A&I</p> <p>A&I</p>
Experience & knowledge	<ul style="list-style-type: none"> • Delivering group work with adults • Direct work with pre-school aged children • Ability to communicate effectively in the Welsh Language • Ability to attract funding from trusts and other grant-making bodies • Working with statutory and voluntary agencies • Flexibility of approach and ability to empower people to help themselves • Familiar with the Welsh Assembly Government 'Parenting in Wales : Guidance on Engagement and Support' (September 2014) 	<p>Desirable</p> <p>Desirable</p> <p>Desirable</p> <p>Desirable</p> <p>Essential</p> <p>Essential</p> <p>Desirable</p>	<p>A&I</p> <p>A&I</p> <p>A&I</p> <p>A&I</p> <p>A&I</p> <p>A&I</p> <p>A&I</p>
Personal characteristics	<ul style="list-style-type: none"> • Ability to work alone/with a partner/in a team/ in a small/large group • Ability to work at ease with people from different backgrounds, ethnic groups and faiths • Lively, imaginative personality who enjoys working with children, parents and carers 	<p>Essential</p> <p>Essential</p> <p>Essential</p>	<p>A&I</p> <p>A&I</p> <p>A&I</p>
Other requirements	<ul style="list-style-type: none"> • Able to work antisocial hours where the need arises 	Essential	A&I
Equal Opportunities	<ul style="list-style-type: none"> • Expected to make an active contribution towards the development of equal opportunities policy and practice. 	Essential	A&I

(A) Application (I) Interview