



Plant Dewi
Dark Gate Buildings
3 Red Street
Carmarthen
Carmarthenshire
SA31 1QL

01267 221551

9th January 2019

Dear Applicant,

Re: Llandysul Family Centre – Leader (Maternity Cover)

Thank you for your recent enquiry regarding the above post. I am pleased to enclose / attach the following information:

- Application form.
- Job description.
- Equal Opportunities Monitoring Form. This should be completed and returned in a separate envelope along with your application form.

Please return your completed application form to the above address by the closing date – 30th January 2019. It is important that you complete the application form as CVs alone cannot be considered.

If you would like confirmation of receipt of your completed application, please include a stamped addressed postcard which will be dated and returned to you.

Due to the high volume of applications please assume your application has not been shortlisted for interview if you have not been contacted by 15th February 2019.

Yours sincerely

Emma Morgan
Llandysul Family Centre